



MEMORANDUM

TO: Mayor and Council

FROM: Greg Guernsey, AICP, Director
Planning and Zoning Department

DATE: February 7, 2017

RE: C14-2016-0115 – 2222 Town Lake Circle (District 3)
Postponement Request

Staff is requesting a postponement for the above referenced zoning case from February 16, 2017 to March 23, 2017. This case is going to the Planning Commission February 28, 2017.

If you need additional information, please contact Division Manager, Jerry Rusthoven, at 512-974-3207.

**Greg I. Guernsey, AICP, Director
Planning and Zoning Department**

x: Elaine Hart, Interim City Manager
Sue Edwards, Assistant City Manager